



Date of Meeting: March 19, 2021
Time of Meeting: 4:30 pm
Location of Meeting: Virtual
Name of Recorder: Zoom

Attendees:

Alicia Stewart-Lopez, Kathy Huff, Chris Wardell, Sunny Williams, Johnathan Cardiel, Martha Villarreal, Steven McCarty, Andrzej Kobylanski, Jennie Noriega, Danell Hepworth, Valonne, Michelle Castanon, Joe Carillo, Shaun Suy, Joe Carillo, Steven Rosenbaum, Wakar Rizvi.

Absent:

San Joaquin Delta Community College District serves the needs of students and the District community by providing excellent post-secondary education to the associate degree level, general education and preparation for transfer to other post-secondary institutions, career and technical education, economic development, and the development of intellectual autonomy. To achieve this objective, the faculty and staff are committed to offering high quality instructional programs, student services, and efforts to enhance the public good.

Using the institution's governance and decision-making process, the institution reviews its mission statement on a regular basis and revises it as necessary.

Minutes

Welcome and Introductions

Meeting called to order at 4:38 pm by Johnathan Cardiel. Introductions were made for new and returning members.

Approval of Minutes

Members were asked to review the minutes from the previous consolidated meeting. Alicia Stewart made a motion to accept the minutes, Steven McCarty seconded the motion. Minutes were approved unanimously.

Old Business

There was no old business to conduct

Program Updates

Pathway to Law Agenda begin immediately at 5:00 pm.

Steven McCarty opened the discussion with an update on the Paralegal program which is doing very well. Numerous offerings of Paralegal courses has been successful. ABA has some reservations but area softening their stance with respect to online education.

Fred Galvez, former professor at UOP School of Law, and a wealth of experience working with paralegals, has been working on many things within the program. He has been working on the regional MOU with our partners in Sacramento in order to diversify the legal institution. The idea is to create a pipeline from the high schools up through Delta College into apprenticeship programs with legal employers. By the spring of 2022 this program will be up and running. It will be the first paralegal internship program.

Steve requested that if anyone on the committee knows any legal employers to contact him or Fred Galvez in order to attempt to plug them in with the apprenticeship program. We are trying to prepare our students for careers in the paralegal field. We are still seeking ABA approval, which is important because it signals everyone that we are meeting the standards required by the profession.

Valonne asked if she heard correctly about students attending school for free. Steven explained that she heard correctly if the students are involved in the apprenticeship program. There will be no cap on apprenticeships but we can only facilitate so many. It will heavily depend on the employers. We are still working on the details.

REAL ESTATE:

We had a study done on the Central Valley and Mother Lode Region. The study determined that we are not doing very well at educating trained real estate workers. The study is recommending that we expand our real estate program to get more members of the community to get involved with the real estate field. There is some interest in creating shorter certificates in order to facilitate faster entry through our

programs but still meet the State Real Estate qualifications. Certificates will be stackable and prepare students for the broker examination.

Steven displayed the Real Estate Salesperson Certificate program outline. He explained the concise nature of the program and its nine-unit requirement. The Salesperson Certificate stacks into the Real Estate Broker Certificate requirements. Shaun Suy was concerned that students who enter the Real Estate Salesperson Certificate program may not qualify for financial aid because the requirement is 16 units but the certificate program is only 9 units. Steven admitted that he had not considered that complication but suggested that students may enroll in the Broker Certificate and earn the Salesperson Certificate on the way in order to qualify for financial aid. Danell Hepworth commented that the rules for such things may have changed recently. Shaun Suy indicated that he would look into it. Wakar Rizvi suggested adding the Managing Diversity and Inclusion course to the certificate in order to build it up.

Professor Kobylanski mentioned a concern that it may be difficult to continuously offer all four courses each semester. Steven mentioned that some of the courses are offered each term but that admitted that it would be a challenge.

Steven solicited the advice of the committee about how to proceed. Wakar Rizvi mentioned his experience with Delta was difficult because course offerings were not consistent. Valonne asked if Steven could share the report. Steven uploaded the report into the chat.

Wakar Rizvi made a motion to add either an Ethics class or the Diversity and Inclusion class to the Salesperson Certificate in order to build it up to meet the Financial aid requirements. Alicia Stewart seconded the motion. No objections so the motion carried unanimously.

Johnathan Cardiel made a motion that Steven McCarty move forward with the two separate but stackable certificates once the smaller certificate meets the financial aid criteria. Alicia Stewart seconded the motion. There were no objections and the ayes carried the motion unanimously.

Steven McCarty then moved on to the \$103,000 grant proposal for the Real Estate Program. The grant application is due on April 9th. If the grant is awarded, then San Joaquin Delta College will host the Real Estate Education Center for all of California. The grant will also fund some student internships with a focus on racial, social justice and equity. We will host workshops with Real Estate Professionals and possibly even a State wide competition.

Valonne asked if \$103,000 is all that is being asked for because it seems very small. Steven informed her that the majority is for a manager of the center.

Wakar Rizvi made a motion to empower Steven McCarty to apply for any funding necessary to facilitate the continued growth of the Pathway to Law, Paralegal and Real Estate Programs. Andrew Kobylanski seconded the motion. The motion was absent objections and was carried unanimously.

Pathway to Law Agenda ended at 5:40 pm.

